

# Terms and Conditions – Letter of Agreement

Nutcracker Cast 2010 & Company Dancers and Apprentice Dancers 2010-11

## Attendance

Cast members are obligated to **attend all scheduled rehearsals and arrive on time** and prepared to dance. One exception will be granted to each dancer where, with approval from the Ballet Mistress, the cast member may miss or arrive late to one rehearsal. However, missing or being tardy for more than one scheduled rehearsal will result in disciplinary action, to be determined by the Artistic Director, and may include removal from the cast.

The rehearsal dates/times listed below represent those times during which the Artistic Director, at her discretion and with advance notification, may schedule rehearsals. **Depending on the progress of dancers and production elements, it is likely that a lighter weeknight schedule will result.** Weekend and tech week rehearsals are firm.

Cast members must be available for called rehearsals, without conflict, on the following dates/times through December 6:

### Children ages 5-6 (Polichinelle variation)

Every Saturday 11:30 am – 12:00 pm Rehearsal  
Tech Week Nov.29-Dec.5: all weeknights and weekend  
*\*No Rehearsal on Thanksgiving: November 25-28 for Polichinelles*

### Children ages 7+ (Mice, Soldiers, Other)

Every Saturday 12:30 pm – 2:00 pm: Class (*Company & Apprentice Dancers only*)  
2:00 pm – 5:00 pm: Rehearsal (all)  
Fridays 7:00 pm – 9:00 pm (*Apprentices, Party Girls, & Some Act II variations*)  
Tech Week Nov 28-Dec 5: all weeknights and weekends: note rehearsal on Thanksgiving  
Sunday  
*\*No Rehearsal on Thursday-Saturday: November 25-27*

### Company Dancers\* and Older Girls & Boys (Waltz, Snow, & Variations)

Every Monday thru Thurs 8:15 pm – 9:15 pm  
Every Friday 7:00 pm – 9:00 pm  
Every Saturday 12:30 pm - 2:00 pm: Class  
2:00 pm – 5:00 pm: Rehearsal  
Tech Week Nov 28-Dec 5: all weeknights and weekends: note rehearsal on Thanksgiving  
Sunday  
*\*No Rehearsal on Thursday-Saturday: November 25-27*  
*\*Company and Apprentice Dancers have a similar schedule for spring rehearsals and productions January-May, 2011.*

### Non-dancer Boys & Men (Party Boys, Party Dads)

Every Saturday 2:00 pm – 5:00 pm: Rehearsal  
Tech Week Nov 28-Dec 5: all weeknights and weekends: note rehearsal on Thanksgiving  
Sunday  
*\*No Rehearsal on Thursday-Saturday: November 25-27*

## Family Meetings

All Cast members **and a parent or guardian** (if cast member is younger than 18 yo) are required to attend Family Meetings on Sunday, September 12<sup>th</sup> from 2:00-4:00pm at 2810 W. Clark Road (the studios of Champaign Ballet Academy. Polichinelle, Mice, Soldiers, first time Nutcracker cast members and their parent(s) are required to attend a second family meeting November 6 (time to be determined).

## Fees

All payments must be cash or check. Cast members who are not company or apprentice dancers are required to pay a **\$100** non-refundable fee payable to the Champaign Urbana Ballet at the Family Meeting on September 12, 2010; this fee covers cast member attendance at cast parties, a Nutcracker t-shirt, rehearsals and costuming incidentals. Fees may be waived for families demonstrating need.

Company and apprentice dancers are required to pay a **\$250** non-refundable fee payable to the Champaign Urbana Ballet at the Family Meeting on September 12, 2010; this fee covers dancer attendance at cast parties, production t-shirts, rehearsals, company class and costuming incidentals for the entire season.

All cast members are required to provide their own shoes, tights, stockings, hair accessories and makeup for dress rehearsals and performances consistent with detailed costuming guidelines provided in advance.

**Service Hours:**

The cast member's parents/guardians agree to a minimum of twelve (12) service hours to assist with each production in which your child appears (does not include time assisting your individual child). Volunteer tasks include sewing, building props, transporting goods, assisting backstage, supervising children, working the boutique, assisting with mailings, and other jobs requiring modest to no experience.

In addition, company and apprentice dancers agree to service hours to be fulfilled by the dancer during the course of the season. Company dancers-15 hours; Apprentice dancers -10 hours.

**Positive Attitude & Appearance**

We expect youth and adults to behave in a positive and respectful manner at all times, and never to act in a manner that is disruptive, antagonizing or uncomfortable to their fellow cast members and company personnel. Disrespectful behavior will not be tolerated and may result in removal from rehearsals, performances and/or company membership. The decision to remove a cast member or company dancer is at the sole discretion of the Artistic Director. Cast members agree to refrain from getting piercings or short haircuts during the rehearsal and performance period.

**Touching**

Participation in ballet class and rehearsals may involve manual manipulation of the dancer's body by instructors and rehearsal assistants, in order to teach proper positioning. Choreography may require a dancer to come in physical contact with other dancers. Costume fittings and assistance with costumes backstage and in dressing rooms may involve physical contact with costumers and parent volunteers.

**Injury, Damages and Loss**

Cast members and their guardians, and company dancers agree that they will not hold the Champaign Urbana Ballet or any of its staff, board members, contractors or contractor sites (including but not limited to the Champaign Ballet Academy, Krannert Center for the Performing Arts and Virginia Theatre) liable for any injury, damages or loss (personal or property) sustained during rehearsal or performance, or while on property occupied by the Champaign Urbana Ballet, or incurred under any circumstances. Safety and avoidance of injury and/or loss are the sole responsibility of cast members and their guardians, and company dancers.

**Use of Name and Images**

Cast members and their guardians, and company dancers agree to allow their names and images (photographs, video and likeness) to be used and distributed to private and/or public organizations (including media) for use in promoting the Champaign Urbana Ballet, its initiatives and its authorized collaborators. Production photos, videos and photos of dancers in costume remain the intellectual property of Champaign Urbana Ballet and may not be distributed on publicly accessed websites, advertisements, online or print publications, or other media without express permission from an executive officer of Champaign Urbana Ballet.

**School Loyalty**

Cast members agree to maintain instruction with their current dance school throughout this production. The Champaign Urbana Ballet, its mission, and its productions are open to all youth and students of all schools of dance.

I hereby agree to the terms and conditions described herein and will abide by them, with the understanding that failure to do so may result in termination of this agreement and my (my child's) removal from the Champaign Urbana Ballet company and/or productions.

Signed:

\_\_\_\_\_ Date \_\_\_\_\_ Parent or Guardian of Dancer(s) Under 18 Years \_\_\_\_\_ Date

\_\_\_\_\_ Print Name of Dancer

*A signed copy of the letter of agreement must be given to the Champaign Urbana Ballet representative at the Family Meeting on September 12, 2010. Cast members will not be allowed to participate in rehearsals without first submitting this signed agreement. Company dancers and apprentice dancers must also submit a signed addendum.*



